

Two Plus Two Agreement with Elgin Community College

Elgin Community College – Associate of Applied Science – Paralegal Program to Robert Morris University – Bachelor of Professional Studies Law Office Administration

This Two Plus Two Agreement is entered into by Robert Morris University and Elgin Community College in order to create a smooth and seamless process by which Two Plus Two students will be able to complete a baccalaureate degree at Robert Morris University. All policies and procedures of this Two Plus Two Agreement will be governed by the principles of current established agreements; (Illinois Articulation Initiative) and benefits afforded transfer students as stated in the Robert Morris University *Undergraduate Catalog* unless there is joint modification of these agreements. This Two Plus Two is intended to foster and promote continued communication between the two institutions in order to develop and perfect additional opportunities for articulated seamless transfer.

Students completing the Paralegal program at Elgin Community College and receiving their Associate of Applied Science Degree are eligible to enroll in the Bachelor's of Professional Studies – Law Office Administration at Robert Morris University. Students will make a smooth transition with all credits from the Associate of Applied Science Degree being accepted in their entirety.

Students completing both the AAS degree requirements AND the recommended additional coursework can complete their degree at Robert Morris University in as little as 15 to 18 months.

Robert Morris University Courses:

Bachelor of Professional Studies Degree – Law Office Administration

Quarter 7		Credit
BPS 320	Project Management	4
LOA 307	Law Office Technology	4
	Thematic Sequence	8
	Total Hours	16

Quarter 8		Credit
BPS 340	Role of the Professional in Society	4
LOA 318	Alternative Dispute Resolution	4
	Thematic Sequence	8
	Total Hours	16

Quarter 9		Credit
BPS 370	Service Marketing	4
LOA 356	Advanced Internship	4
	Thematic Sequence	8
	Total Hours	16

Quarter 10		Credit
BPS 380	Facilities Management	4
LOA 441	Evidence & Investigation	4
	Thematic Sequence	8
	Total Hours	16

Quarter 11		Credit
BPS 410	Financial Planning for Professionals	4
LOA 480	Business Practice & Professional Issues in the Legal Environment	4
	Thematic Sequence	8
	Total Hours	16

Quarter 12		Credit
BPS 450	Professional Studies Strategy (capstone course)	4
	Thematic Sequence	12
	Total Hours	16

Total Elgin Community College hours = 65 semester hours/97.5 quarter hours
Total Robert Morris University Hours = 96 quarter hours
Total hours for degree = 193.5 quarter hours

*Specialization course offerings vary by campus; students should consult with an admissions counselor to determine availability by location.

Changes to Two Plus Two Agreement

- Changes to this agreement may only be made in writing by mutual agreement of both institutions acting through their chief academic officers.

For Elgin Community College:

Dr. Vincent Pelletier, Interim Vice President of Instruction & Student Services

For Robert Morris University:

Mablene Krueger, Provost

Elgin Community College

Associate of Applied Science Degree – Paralegal Program

First	Semester	Credit
English 101	English Composition I	3
PAR 101	Introduction to Legal Technology	3
BUS112 Or BUS 113	Legal Environment of Business Or Business Law	3
MTH Or Science	Math level 101 or higher Or Science *See ECC Catalogue	3
CIS 110	Introduction to Computer Information Systems	3
	Total Hours	15

Second	Semester	Credit
ENG 102	English Composition II	3
PAR 103	Legal Writing	3
PAR	PAR Elective	6
POS 150 Or POS151	American Government, National Or American Government, State & Local	3
	Liberal Art Education *See ECC Catalogue	3
	Total Hours	18

Third	Semester	Credit
PAR 201	Litigation	3
SPH 101	Fundamentals of Speech	3
PAR	PAR Electives *See ECC Catalogue	5
	Social Behavioral Sciences *See ECC Catalogue	6
	Total Hours	17

Fourth	Semester	Credit
PAR 204	Legal Research	3
	Liberal Art Education *See ECC Catalogue	6
PAR	PAR Electives *See ECC Catalogue	6
	Total Hours	15

^Elgin Community College is on the semester system.

Robert Morris University

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