



**PLEASE PRINT**

**TO BE COMPLETED BY APPLICANT**

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_ Maiden Name \_\_\_\_\_

Address \_\_\_\_\_

Apt # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_ Alternate Phone ( ) \_\_\_\_\_

E-mail \_\_\_\_\_ Graduate Program to which you are applying \_\_\_\_\_

**WAIVER OF RIGHTS**

*I hereby waive my right to have access to this recommendation form. I understand that this confidential recommendation is to be used only in consideration for my admission to a graduate program at the Morris Graduate School of Management.*

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**TO BE COMPLETED BY RECOMMENDER**

*The person whose name appears above is applying for admission to the Morris Graduate School of Management at Robert Morris University, MBA/MIS program. Your assessment of this applicant will be very helpful to the admission process. In consideration of this applicant, we will place particular emphasis on your comments.*

Recommender's Name \_\_\_\_\_

Relationship to applicant \_\_\_\_\_ Length of time known \_\_\_\_\_

Address \_\_\_\_\_

Apt # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_ Ext. \_\_\_\_\_

E-mail \_\_\_\_\_

Position/Title \_\_\_\_\_

Institution/Employer \_\_\_\_\_

**IN ADDITION TO YOUR ASSESSMENT ON THE REVERSE SIDE, PLEASE PROVIDE US WITH AN OVERALL RATING OF THE APPLICANT:**

I strongly recommend    I recommend    I recommend with some reservation    I do not recommend

Signature \_\_\_\_\_ Date \_\_\_\_\_

**RETURNING THE RECOMMENDATION**

Please seal this recommendation in the postage-paid envelope provided. Thank you for your cooperation. Your prompt reply is appreciated.



*The Morris Graduate School of Management has a rigorous, competitive environment. Relative to the applicant's group, please rate him/her with a ✓ mark on the following characteristics:*

	Outstanding	Above Average	Average	Fair	Poor	Not observed
Academic potential						
Ability to work independently						
Ability to work with others						
Leadership potential						
Maturity						
Oral communication skills						
Written communication skills						
Problem-solving skills						
Social awareness and concern						
Motivation for proposed program of study						

What do you consider the applicant's most outstanding talents or characteristics?

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In your opinion, in what areas could the applicant improve?

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Please comment upon the applicant's potential for success as a professional.

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What is your assessment of the applicant's suitability for graduate study?

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